

## Head-Royce School Nut Policy

At Head-Royce School we promote a healthy and safe environment for all of our community members, and need to ensure that all students are safe while at school. Based on the potentially life-threatening consequences of an allergic reaction to nuts for some of our students, we have implemented a **“NUT AWARENESS”** policy in our school. This policy is intended to keep children safe while offering clear guidelines for the use of nuts on campus.

For several years, Head-Royce has partnered with its food service provider, Epicurean Group, to ensure we support a Nut Free environment in our Jayhawk Café. Epicurean Group does not use peanuts, tree nuts or nut oils in any type of food preparation. Snacks provided by the school in the After School Program are also nut free.

We ask that all parents, caregivers and students in our community, partner with us to monitor the use of nuts in their snacks and lunches.

Specifically:

1. Do not use nuts or products containing nuts in food that is brought to campus to share for group activities such as all school events, class parties, advising group snacks or any other classroom or after school food-related events. Please review our [FAQs on the website](#) for more information on monitoring the use of peanuts and tree nuts in food.
2. Students may not share any food from their lunches or snacks and must carefully wash their hands after eating any item that contains nuts.

Parents and caregivers of students with severe allergies should adhere to the following protocol:

- Parents must inform the division head prior to the start of the school year about any severe allergies;
- Parents and the school will work together to create an appropriate action plan, including use of medication, for a student as needed;
- Parents and teachers will communicate any changes in a student’s needs throughout the year.

We appreciate your diligence in upholding our Nut Awareness policy for the safety and well-being of all of our students and community members.

Approved by the Administrative Council  
November 20, 2012