

## Job Announcement

### Full-time Position: Director of Equity and Inclusion

**Application Deadline: January 15, 2019**      **Expected Beginning Date: July 1, 2019**

### Position Description

Head-Royce School, an independent co-educational day school in Oakland, California seeks experienced and dynamic candidate for the position of K-12 Director of Equity and Inclusion to join our team of lifelong learners and leaders.

### Responsibilities

The Director of Equity and Inclusion will be responsible for leading the School's equity and inclusion work in close partnership with the Head of School, the administrative team, and three divisional Deans of Equity and Inclusion. Using the School's mission and Strategic Plan as a platform, the Director of Equity and Inclusion will guide the School as we seek to meet our strategic initiatives in an institution that values a diversity of perspectives, traditions, ideas and contributions. In addition to partnering with the School's administrative team, this individual will work with various constituents (administration, students, professional community members, Board of Trustees and families) on programs that impact the life of the School.

### Qualifications

The successful candidate must have a capacity for teamwork and connection. Developing sensitive working relationships with everyone in our community (students, professional community, and families), have the ability and direct experience to thoughtfully manage the personal, political and institutional dynamics related to diversity in schools; possess excellent communication skills; and have a deep concern and compassion for people.

### Additional Qualifications

An advanced degree, teaching experience, experience working with equity and inclusion in an independent school, and a minimum of five or more years of experience in administration is desirable.

### Head-Royce School Overview

Located on a 12-acre campus in Oakland, California, Head-Royce is a pre-eminent, co-educational, independent, K-12 day school with a 131-year history. Our mission is to inspire in our students a lifelong love of learning and pursuit of academic excellence, to promote understanding of and respect for diversity that makes our society strong, and to encourage active and responsible global citizenship.

Head-Royce enrolls 890 students in three separate divisions — Lower, Middle and Upper Schools — and provides a dynamic, whole-child education to every student. With our Strategic Plan, Bridge to 2022, the School’s current initiatives include advancing an innovative, student-centered program, promoting an equitable inclusive community, driving deeper civic engagement, sustaining a culture of balance and well-being, and carefully stewarding our resources.

### Other Considerations

Compensation:	Competitive among comparable schools
Location:	Oakland, California
Travel:	Light
Education:	Bachelor’s degree required, advanced degree(s) preferred
Start Date:	July 1, 2019
Website:	<a href="http://www.headroyce.org">www.headroyce.org</a>

### To Apply

Applicants should send a resume and cover letter for the attention of Crystal Land, outlining how they meet the specific requirements, via email to [adminjobs@headroyce.org](mailto:adminjobs@headroyce.org) with the subject line: Director of Equity and Inclusion.

*Head-Royce School is an equal opportunity employer and makes employment decisions on the basis of merit. We want to have the best available person in every job. School policy prohibits unlawful discrimination based on age, color, creed, disability, gender, marital status, national origin or ancestry, race, religion, registered domestic partner status, sexual orientation, physical or mental disability, a medical condition including genetic characteristics, or any other consideration made unlawful by federal, state or local laws.*