

ASSISTANT DIRECTOR OF ATHLETICS 6-12 & MIDDLE SCHOOL PHYSICAL EDUCATION TEACHER (Full time beginning August 2019)

Responsibilities

Head-Royce School is seeking a dedicated athletic administrator to help lead our successful Middle School Athletic Program and teach in our MS PE department. The Assistant Director of Athletics will be responsible for leading and developing the MS Athletic program, leading our MS coaching staff, nurturing our students' participation in athletics, communicating with parents and faculty, and representing Head-Royce in the wider community. Additionally, the Assistant AD will help the Athletic Director in administering the US Athletic program. This role is responsible for leading the the Head-Royce Athletic Program promoting an equitable and inclusive experience for all participants.

Skills

- Strong organizational, planning, and leadership skills.
- Collaborative, flexible educator; able to work within the PE department, the Middle School, Upper School and in our larger school community.
- Commitment to culturally responsive pedagogy
- Demonstrated excellence in written communication to students, colleagues, and parents.
- Demonstrated expertise in teaching Physical Education and in athletics coaching.
- Demonstrated knowledge of a child's physical, social and emotional development

Qualifications

- Bachelor's Degree in Physical Education, Athletics Administration, or a related field
- Minimum 5 years experience Coaching (including at the Middle and High School levels), Physical Education teaching experience and working in Athletics.
- CPR and First Aid certification required, provided and updated through NNM programs

Additional Qualifications we hope to find, but not required:

- Advanced degrees in the field of education and/or physical education, Sports Management or kinesiology
- Previous experience as an Athletic Administrator at the 6-12 level

Head-Royce School Overview

Located on a 12-acre campus in Oakland, California, Head-Royce is a pre-eminent, co-educational, independent, K-12 day school with a 131-year history. Our mission is to inspire in our students a lifelong love of learning and pursuit of academic excellence, to promote understanding of and respect for diversity that makes our society strong and to encourage active and responsible global citizenship.

Head-Royce enrolls 890 students in the three separate divisions — Lower, Middle and Upper Schools — and provides a dynamic, whole-child education to every student. With our Strategic Plan, Bridge to 2022, the school's current initiatives include advancing an innovative, student-centered program, promoting an inclusive community, driving deeper civic engagement, sustaining a culture of balance and well-being and carefully stewarding our resources.

Other Considerations

Compensation:	Competitive among comparable schools
Location:	Oakland, California
Travel:	(minimal)
Education:	Bachelor's degree required, advanced degree(s) a plus
Start Date:	August, 2019
Website:	headroyce.org

To Apply

Interested candidates should **submit a letter of interest and a current resume by March 15, 2019**. Files should be sent via email to MSJobs@headroyce.org with the subject line **"Assistant Director of Athletics and MS PE"**
Head-Royce School is an equal opportunity employer and makes employment decisions on the basis of merit. We want to have the best available person in every job. School policy prohibits unlawful discrimination based on age, color, creed, disability, gender, marital status, national origin or ancestry, race, religion, registered domestic partner status, sexual orientation, physical or mental disability, a medical condition including genetic characteristics, or any other consideration made unlawful by federal, state, or local laws.