ANLEU CONSTRUCTION INC. & HEAD ROYCE SCHOOL

SCOPE OF WORK

Scheduled grounds care will be provided for the lawns, trees, shrubs, flower beds, sidewalks, roads, and parking lots at Head Royce School to provide a safe and attractive campus. This includes cutting and trimming of grass and weeds, fertilizing of grass and shrubbery, and pruning, of shrubs and trees.

MONTHLY ACTIVITY SCHEDULE

January
* Prune trees and shrubs, except for spring-flowering species
* Plant/transplant trees and shrubs
* Snow and ice removal, if necessary
* Replenish/apply new mulch
* Major equipment maintenance
* Severe renewal pruning of shrubs, as needed
* Irrigate at least once, depending on weather
* Weed and cultivate flower and shrub beds
* Litter/debris pick-up

February
* Prune trees and shrubs, except for spring-flowering species
* Plant/transplant trees and shrubs
* Landscape projects
* Snow and ice removal, if necessary
* Severe renewal pruning of shrubs as needed
* Apply pre-emergent weed control
* Irrigate at least once, depending on weather
* Weed and cultivate flower and shrub beds
* Litter/debris pick-up
March
* Prune spring flowering shrubs after blooms fade
* Landscape projects
* Aerate turf
* First time to mow, edge, trim turf areas
* Start up and test irrigation system
* Weed and cultivate flower and shrub beds
* Litter/debris pick-up

April
* Prune spring flowering shrubs after blooms fade
* Apply pre-emergent weed control
* Overseed or repair warm season grasses
* Weed and cultivate flower and shrub beds
* Plant warm season annuals
* Mow, edge, trim turf areas
* Irrigate
* Litter/debris pick-up

May
* Prune spring flowering shrubs after blooms fade
* Overseed or repair warm season grasses
* Plant warm season annuals
* Mow, edge, and trim turf areas
* Weed and cultivate flower and shrub beds
* Irrigate
* Deep-water new trees and shrubs
* Litter/debris pick-up
June

* Prune shrubs/bushes as needed (goats if necessary)

* **Oakland Fire Department Vegetation - Annual Inspection (1st round)**
  * Mow, edge, and trim turf areas
  * Weed and cultivate flower and shrub beds
  * Irrigate
  * Overseed or repair warm season grasses
  * Litter/debris pick-up

July

* Prune shrubs/bushes if necessary
* Mow, edge, and trim turf areas
* Weed and cultivate flower and shrub beds
* Irrigate
* Overseed or repair warm season grasses
* Litter/debris pick-up

August

* Prune shrubs/bushes if necessary
* Mow, edge, and trim turf areas
* Weed and cultivate flower and shrub beds
* Irrigate
* Overseed or repair warm season grasses
* Litter/debris pick-up

September

* Prune shrubs/bushes as needed

* **Oakland Fire Department Vegetation - Annual Inspection (2nd round)**
  * Mow, edge, and trim turf areas
  * Weed and cultivate flower and shrub beds
  * Irrigate
  * Apply pre-emergent weed control
  * Litter/debris pick-up
October
* Plant winter annuals and spring bulbs
* Last time to mow, edge, and trim turf areas
* Weed and cultivate flower and shrub beds
* Irrigate
* Landscape projects (optimal time to plant trees and shrubs)
* Litter/debris pick-up
* Leaf pick-up or mulching

November
* Plant winter annuals and spring bulbs
* Landscape projects (optimal time to plant trees and shrubs)
* Snow and ice removal, if necessary
* Irrigate at least once, depending on weather
* Weed and cultivate flower and shrub beds
* Litter/debris pick-up
* Leaf pick-up or mulching

December
* Prune trees and shrubs
* Replenish/apply new mulch
* Snow and ice removal, if necessary
* Irrigate at least once, depending on weather
* Weed and cultivate flower and shrub beds
* Litter/debris pick-up
* Leaf pick-up or mulching