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## **Job Title: After-School Program Swim Instructor**

### **Responsibilities:**

The After-School Program (ASP) at Head-Royce School offers swim lessons every Fall and Spring for four weeks during the academic school year. The role of ASP Swim Instructor consists of offering both private and semi-private swim lessons to students within the grade levels K-5th. Instructors will offer 30 minute lessons to students, M-Th, starting at 3:00pm and ending at 5:30pm.

### **Skills:**

- Implements swimming and water safety instructional programs; prepares and delivers technical guidance, age-appropriate and skill-focused lessons based upon participant abilities.
- Enforces safety rules and regulations to prevent accidents. Makes rescues and administers first aid when necessary.
- Interacts with parents/guardians on the activities and development of students' swim skills
- Works collaboratively with participants and other aquatics staff (as needed) to ensure a positive learning environment.
- Inspects and maintains swimming pool and equipment for functionality; ensures proper placement and availability in the pool area; recommends maintenance and repair as needed.
- Performs other duties as assigned.

### **Qualifications:**

- Current CPR/First Aid certification
- Water Safety Instructor Certification (WSI)
- Lifeguard certification (if interested in lifeguarding as well)

### **Compensation:**

- \$23-\$25/hour, depending on experience

### **How to apply:**

Interested individuals should email [nhuaman@headroyce.org](mailto:nhuaman@headroyce.org) with a resume, two references who have observed you teaching swim to students, and confirmation of your WSI or Life Guard certification.

### **Head-Royce School Overview:**

Located on a 22-acre campus in Oakland, California, Head-Royce is a pre-eminent, co-educational, independent, K-12 day school with a 134-year history. Our mission is to inspire in our students a lifelong love of learning and pursuit of academic excellence, to promote understanding of and respect for diversity that makes our society strong and to encourage active and responsible global citizenship.

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*Head-Royce School is an equal opportunity employer and makes employment decisions on the basis of merit. We want to have the best available person in every job. School policy prohibits unlawful discrimination based on age, color, creed, disability, gender, marital status, national origin or ancestry, race, religion, registered domestic partner status, sexual orientation, physical or mental disability, a medical condition including genetic characteristics, or any other consideration made unlawful by federal, state, or local laws. Head-Royce School seeks to be a community in which every individual is treated with sensitivity, courtesy and respect.*