



THE MAKE A DIFFERENCE SERVICE GRANT

*“Charity is when you give something that is yours.
Justice is when you give something that is theirs.”*

Service Learning is a way in which students can learn about social issues both in and out of the traditional classroom. It provides students with an opportunity to get the essential background on a variety of social issues and to see first hand the effect of these social issues on the community. In addition, it allows students to experience their own power to positively impact the world and work towards social justice. We believe that service learning is part of good citizenship and an integral part of our Civic Purpose mission here at Head-Royce.

To that end, we have created a grant to support the community service work that our students perform. The purpose of the grant is to create an incentive for students to develop and implement meaningful service projects that address a specific need or issue in our community. The goal is for students to engage in work that will bring about positive change.

All Upper School students are eligible to apply. *Three grants of up to \$1000 each are available for projects during either the school year and/or summer months.*

Application Process and Timeline

- **Interested students must submit a completed application to the Dean of Students by 3 pm Friday February 8.** The application will then be reviewed by the Head of Upper School, the Dean of Students and members of the Community Service Board. Finalists will be asked to have an interview with the grant committee. Grants will be awarded soon thereafter. Work on the project can commence immediately and continue on throughout the summer. Students are also encouraged to work together with other students on these projects.
- In order for the funding to be most effective, it is critical that applicants have the support and guidance from the agency or organization they intend to help. Therefore, a letter of support that reflects a partnership between the student and the agency sponsoring the project is required. In addition, a detailed budget must be handed in with the application.
- At the end of the summer, the student will be asked to submit a written report to the grant committee reflecting upon their experiences and their project. **This report is due the first full week of classes.** In addition, they will also be asked to give a brief presentation to the school community during an assembly.

The grant is designed to cover the following:

- Materials/supplies for an event or program (printing flyers, facility fees, etc.)
- Costs for speakers, trainers, or workshop leaders.
- Transportation to and from the project (AC Transit, BART, etc.)

*If you have any questions please contact Guybe Slangen
gslangen@headroyce.org or 531-1300 x2229*



THE MAKE A DIFFERENCE SERVICE GRANT APPLICATION

Name _____

Grade level _____

Please answer the following questions on a separate sheet of paper. Responses must be typed. **Interested students must submit a completed application to the Dean of Students by 3 pm Friday February 8.**

1. What is the social issue you will be addressing? Please tell us what you know about the issue, its current state, and the challenges it faces.
2. What is your project and what need will you be filling? Who will receive the service you are providing?
3. Why do you want to do this work?
4. Please provide us with a specific timeline for your project with dates, time of day, duration, etc.
5. Please discuss your contact and/or relationship with the organization? (*Students are required to have a letter of support that reflects a partnership between the student and the agency sponsoring the project.*)
6. Please provide a detailed budget for your project. The grant award is up to \$1,000. In your final report you will be required to submit documentation detailing specifically how the grant was spent.

Thank you for your time and energy.