

August, 2010

Dear Parents:

In an effort to reduce congestion, and to improve safety on Lincoln Avenue, The Head-Royce School is providing convenient private transportation to families in the cities of Alameda, Moraga, Orinda, Lafayette, Walnut Creek, Danville and Alamo areas.

If you wish to participate in this program, please complete the sign up form which follows this letter. The form should be returned to the Business Office by August 18, 2010. Included herein are the schedules and fees for the bus routes for both the Contra Costa area and the City of Alameda.

### **Alameda Route**

	<b>Arrival Time</b>	<b>Return Time</b>
*Park & Ride at Island and Doolittle (across from Amelia Earhart School)	7:25	4:20
*McDonald's at Shoreline Drive and Towne Centre	7:35	4:10
*McDonald's at Central and Webster (across from Washington Park)	7:50	
*Washington Park (across from (McDonald's at Central and Webster)		3:55

### **Contra Costa Route**

	<b>Arrival Time</b>	<b>Return Time</b>
*Danville/Alamo – Sycamore Valley Park & Ride	7:00	4:15
*Walnut Creek – BART Station	7:15	4:05
*Lafayette – Albertson's Plaza Shopping Center	7:30	4:00
*Orinda/Moraga - #1 Orinda Way (Behind Shell Station)	7:50	
*Orinda/Moraga – Brookwood Road and Camino Pablo		3:45

***Buses will arrive at Head-Royce School at 8:15 a.m. and depart at 3:30 p.m.***

**Please Note: All students must be at the bus stop 5 minutes prior to arrival time.**

Thank you for your interest in this program.

HRS Business Office

## BUS SERVICE SIGN-UP FORM

**CONTRA COSTA ROUTE**

**CITY OF ALAMEDA ROUTE**

If you wish your student(s) to participate in the Bus Service Program, please complete the following, and return to The Head-Royce School Business Office by August 18, 2010.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

- ROUND TRIP (\$2,150.00/YEAR) PER STUDENT**
- ONE WAY (\$1,150.00/YEAR) PER STUDENT**
- HALF YEAR (\$1,150.00/YEAR) PER STUDENT**

**Check One:**

- Please bill my Head-Royce account \$ \_\_\_\_\_ per student for bus service as indicated in the attached letter.
- Please find enclosed my check for \$ \_\_\_\_\_ per student for bus service as indicated in the attached letter.
- Please bill my credit card account \$ \_\_\_\_\_ per student for bus service as indicated in the attached letter.

**Credit Card:**      AMERICAN EXPRESS      MASTERCARD      VISA

**Account No:** \_\_\_\_\_

**Exp. Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**REF: ENROLLFORM**

